

HSBC Bank Plc-Johannesburg Branch
2 Exchange Square, 85 Maude Street
Sandown, Sandton, 2196

ID Submission Cover for HSBCnet

HSBCnet Username:		User Type*	System Administrator	End User
Company Name:		Account Number:		
First Name:		Last Name:		
ID Type*:	SA National ID	Passport	ID Number: _____	
Birth Date (DD/MM/YYYY):		Email Address:		
Office Number:		Mobile Number:		
(with country code)		(with country code)		

All fields are mandatory.
* Please tick one item only.

Notes:

- The purpose of this cover is for the submission of certified ID documents to avoid HSBCnet service disruption.
- One cover sheet is to be used for each user, and to be accompanied by a certified ID document.
- Certification of copies of ID documents with originals sighted can be performed in any country HSBC bank/branch.
- Certified ID copies must carry the stamp of the HSBC bank/branch with an authorised staff signatory.
- For users based in South Africa, completed documentation can be submitted to any of the 3 HSBC branch offices within South Africa (i.e. Durban, Cape Town and Johannesburg) .
- For users based outside of South Africa, completed documentation can be sent to your respective local office, which should then be passed to our HSBC Johannesburg branch.
- Other assistance can be provided telephonically by contacting the channel team on 0861 4722 92 / 2711 676 4600 (International) or via email channel.queries@za.hsbc.com

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